



Thursday March 7, 2019 @7:00 pm  
Meeting Minutes  
SAUGUS HIGH SCHOOL

- Meeting called to Order @ 7:00 pm
- **Attendance:** Donna Sordello, Bill Williamson, Fatima Allan & Al DiNardo (via telephone) Sue Palomba not in attendance
- **Accept minutes from 2/7/19:** - Fatima motioned to accept minutes that was 2<sup>nd</sup> by Donna

**Motion passed 3/0**

- **Treasurers Report:** – Fatima Allan presented the Treasure’s Report of exact monies in the Operations Account for the month of February 2019, Board agreed with accounts, Donna motioned to accept treasurers’ report that was 2<sup>nd</sup> by Bill

**Motion passes 3/10**

- Fatima opened discussion by stating a legal binding contract must be in place before Saugus TV starts construction, also Saugus TV’s assets must be protected if Saugus Historical Society decides to sell the property at 30 Main Street, Al stated that will not be a problem as the Town will get first option to buy

Al spoke to BOS and they were satisfied with Saugus TV obtaining three bids from contractors, Al stated that is now the wishes & decision of the Saugus TV board to move forward and decide on one of the contractors.

Bryan presented the quotes from **Venice Construction of Saugus, H&B Construction of Saugus and DiPiero Construction of Woburn**. Bryan asked the board to review all three quotes and possibly vote on one contractor this evening. Al stated that before moving forward with a decision, that the Saugus TV Board and the Historical Board meet as soon as possible to discuss the architectural plans for 30 Main Street. Also, to advise the Historical Board of some minor changes in the plans and to get their approval for the construction going forward.

The Saugus TV Board decided to wait to choose a contractor, due to more information needed from Peter Qirici of H&B Construction. Bryan will contact Peter for a more detailed contract.

Bill Williamson discussed Insurance coverage for this entire project as soon as a contractor starts this job. Saugus TV & Saugus Historical Society should have the same Agent to assume full coverage during this project. Bill will contact Peter Rosetti to initiate a new policy for 30 Main Street.

Fatima asked that Saugus TV move forward with the 2016 & 2017 Audit. She asked to contact Vesey & Weeks and ask them for a referral to complete this audit.

Bryan stated to the Board that the previous Board (SCTS) came into the office looking for bank statements that were at Town Hall. All their information from SCTS is in the office and they can take it out of the building, or it must be shredded, it is no longer part of Saugus TV’s corporation.

## Executive Directors Report:

Bryan completed and submitted the 2018 Annual Report to town hall; all board member received a copy as well for review.

Anthony Moschella covered 56 Games over the winter months, which has been the most that has ever been done

Five projects have been submitted to the ACM awards and one to the Telley's

Portland Oregon will host the conference this year July 10th & 12<sup>th</sup>, Michelle Madar will be attending this event.

Michelle does "The Pitch" and very successful in getting the high school kids involved.

Bryan asked the Board about proper disposal of some very old equipment in the studio

Fatima would like the staff to get involved with local professional development and get ideas from other studios for networking. The Town needs to see how important local access is for the community.

### **Citizens comments:**

James Wlodyka wanted to bring up the fact that sprinkler system can be very costly and to be aware of other options. Also, James asked about the crawl space at the new location and recommended a floating floor to protect equipment.

In closing Al wanted Attorney William Solomon to be involved with the current political candidates and ads. Al would like Mr. Solomon contacted if any candidate has a political programming issue connected with staff of Saugus TV. All candidates that have questions should call Atty. Solomon directly.

Next Special meeting to vote on a contractor will be Thursday March 28, 2019 @ 7:00pm

Fatima motioned to Adjourn that was 2<sup>nd</sup> by Donna  
Adjournment: 8:34 pm

**Motion passed 3/0**