



Thursday March 28, 2019 @ 7:00 pm
Special Meeting Minutes
SAUGUS HIGH SCHOOL
One Pearce Memorial Drive, Saugus, MA

- Meeting called to Order @ 7:00 pm
- **Attendance:** Donna Sordello, Bill Williamson, Sue Palomba, Al DiNardo, Fatima Allan
- **Invited Guests:** Saugus Historical Society Board of Directors, Laura Eisener, Jack Klecker, Paul Kenworthy, Judith McCarthy, Al Humphries & Jane Parrott
- McDougal Architectural Firm, Beth McDougal, Franklin Alvarado & James Janis

Al DiNardo opened meeting by thanking all attendees for their support in this re-location process to 30 Main Street, Al also explained that the Board of Selectmen need to be involved in decision making as well and they are supportive of this mutual agreement between the two boards and the BOS need to be updated as progress is being made.

Laura Eisener of the SHS stated that she and her board are very happy to attend Saugus TV's board meeting and thanked the board of directors. The SHS has numerous questions about the move, storage and preservation of all historical articles in the building.

Beth McDougal presented the current plans for the addition to the 30 Main Street building, she explained all construction to be done to the existing building, the addition and parking. One of the main concerns of the SHS was to preserve the shed in the rear yard of the building. Beth explained it will not be moved if not necessary and does not want to damage the shed during the phases of construction.

SHS board asked about costs of packing and storage during the 6-month construction time, Fatima stated that Saugus TV will pay most of the storage and moving costs. Beth McDougal said that the SHS should hire a moving & storage company as the liability will be theirs and Saugus TV should not be responsible in the case of fire or damage to any historical belongings. Beth suggested that a humidified storage facility should be used to store most of the artifacts. It was suggested that there should be two bids for the moving & storage company.

Beth also stated that the oil tank in the basement will remain and be de-commissioned due to asbestos. Removal of this can be very costly.

Bryan gave the Saugus Historical Society board members a tour of the studio for better understanding of what the new building will look like. They had numerous questions and Bryan went over all the details of the control room, studio and offices that Saugus TV will be putting in the new location.

Next on Agenda - Board to Vote on a contractor:

Note: Before this vote was taken, Fatima Allan had to leave meeting for a family emergency

Discussion was to vote & decide on a contractor to proceed with the construction of 30 Main Street. Al opened a discussion to board members about the 3 quotes that Saugus TV Board had obtained.

Al asked board members to discuss their concerns about each contractor. At the end of discussion, the Board voted unanimously to hire H & B Construction of Saugus

Al motioned to accept this vote that was 2nd by Bill Williamson

Motion passed 4/0

The Board of Directors agreed, in good faith, to compensate Venice Construction for time spent over the past 6 months on this project; for site visits, architect visits, numerous plans and quotes...a reasonable dollar amount will be decided by the Board.

Bill Williamson had explained to the Board that Insurance is extremely necessary moving forward, Bill suggested that Rosetti Insurance handle all policies for the current building and the 30 Main Street location, Bill also stated that Rosetti is the insurance agency for the Saugus Historical Society building which will make this an easier transition.

At this time the Saugus TV Board voted to adjourn meeting at 8:43 pm Al made a motion adjourn meeting that was second by Donna –

Motion passed 4/0 (Fatima had to leave due to a family emergency)