



Tuesday April 18, 2023 @ 6:00 pm
30 Main Street, Saugus
Meeting Minutes

- Meeting called to Order @ 6:06 pm
- Board Members Attendance: Donna Sordello, Sue Palomba, James Alcott, Maureen Whitcomb,
- (absent) Michael Pelletier

March 23, 2023 - Minutes – Donna motioned to approve minutes – Maureen 2nd the motion
Motion passed 4/0

March 2023 – Treasurer’s Report – Sue motioned to approve report, Donna 2nd the motion
Motion passed 4/0

Rachel Brugman, interim executive director, gave an update on SCTV’s monthly calendar for March 2023:

14 Town Meetings, 12 Productions and 33 Member/Edit Sessions. Rachel expressed moving the studio in a different direction and getting more citizens of the town and high school students involved.

Rachel has met with Town Manager Scott Crabtree asking if he get involved doing the Town Manager’s Corner report at the studio, Rachel also expressed she is willing to go to Town Hall to work with him. Rachel will continue to reach out to Mr. Crabtree and express her interest in working jointly with Saugus TV.

Rachel has reached out to Mr. Ken Webb from Saugus High School to get the students involved.

Also, Captain William Cross is scheduled to make a safety video. Rachel would like to do spotlights on town residents and officials which can be a new production for Saugus TV. The staff will be searching for more local restaurants and chefs to come in and produce cooking shows.

Capitol Equipment Request: Rachel and the SCTV staff will request an additional \$55,000 for Town Hall equipment upgrades and \$30,000 Saugus TV studio upgrades.

Donna made a motion to request this amount over and above the budget requested, this motion was 2nd by Jim Alcott, all board members agreed that this was necessary for long overdue upgrades at Town Hall.

Motion passed 4/0

Rachel will attend the April 25th BOS meeting and explain the necessary capital budget funds requested.

Donna motioned to adjourn the meeting at 7:26 pm and was 2nd by Jim

Motion passed 4/0