



Thursday July 20, 2023 @ 6:00 pm  
30 Main Street, Saugus  
Meeting Minutes

- Meeting called to Order @ 6:04 pm
- Board Members Attendance: Donna Sordello, Sue Palomba, James Alcott (absent), Maureen Whitcomb

June 15, 2023 - Minutes – Maureen motioned to approve minutes – Donna 2<sup>nd</sup> the motion  
**Motion passed 3/0**

June 2023 – Treasurer’s Report – Maureen motioned to approve report, Donna 2<sup>nd</sup> the motion  
**Motion passed 3/0**

Rachel Brugman, interim executive director, gave an update on SCTV’s monthly calendar for June 2023:  
13 Meetings, 17 Productions and 17 Member/Edit Sessions.

Rachel explained about the CORI process and how we will be running CORI checks on all employees and board members per the June 2023 vote. The meeting paused for the board members to complete their CORI check documents.

Per Diem Employees: Rachel mentioned that there is a budget for per diem employees and would like to utilize these funds if necessary. Maureen mentioned it and the BOD agreed to re-visit this at another meeting. The topic was tabled.

Fundraising: The board discussed fundraising efforts and after an open discussion, Maureen mentioned eligibility to fundraise. Donna seconded  
**Motion passed 3/0**

Resignation of Board Members: Sue motioned to accept the resignation of Michael Pelletier from the board of directors. Maureen seconded.  
**Motion passed 3/0**

Donna motioned to strike the resignation of Jim Alcott from the record. Maureen seconded. Sue abstained.  
**Motion passed 2/0**

Board Member Comments: Sue suggested that all official business comes in the form of either email correspondence or in-person.

Next meeting is August 17, 2023, at 6:00 PM.

Donna motioned to adjourn the meeting at 6:55 pm and was 2<sup>nd</sup> by Sue  
**Motion passed 3/0**